

VILLAGE OF GLENCOE  
SUSTAINABILITY TASK FORCE

Meeting Minutes  
August 23, 2016, 7:00 p.m.

1. CALL TO ORDER AND ROLL CALL

*The following Task Force members were present:*

Hall Healy, Chairman  
Beth Dunn  
Lisa Fremont  
Peter Mulvaney  
Dudley Onderdonk  
Scott Padiak

*Also present were:*

Chris Leiner, Glencoe Park District Superintendent  
Adam Hall, Management Analyst

2. SUSTAINABILITY INVENTORY FOLLOW UP, ACTION STEPS

The Sustainability Task Force discussed the Sustainability Inventory, and reviewed the executive summary drafted by Chairman Healy. Feedback from Task Force members should be provided to Chairman Healy in two weeks. The Chicago Botanic Garden will provide their projects for the inventory, which will be added to the total project list. The Task Force discussed the intention of the inventory list, and action steps, which included posting to the Village website, news briefings on the inventory list and future awareness building, which may include pamphlets, branding, and handouts.

3. WHITE PAPER REVIEW, ACTION STEPS

Task Force members discussed the development of one page white papers regarding projects for completion. One page white papers would include a problem statement, vision of the future, action steps, and a budget amount request. Task Force members selected priority areas that individuals would like to focus on, with presentations slated for next meeting.

4. CLEARING HOUSE, RESIDENTIAL SURVEY FORM FOLLOW UP, ACTION STEPS

The Task Force discussed the Clearing House Project and how to best institute that project across all participating organizations. Discussion centered on the option of participating organizations to highlight sustainability projects that have been completed, and to create an inventory and resource for local resident actions. The Task Force discussed advertising to the community that this forthcoming resource will soon be available. Strategies included a traveling 'road show' of information to member organizations.

5. BUSINESS SURVEY FOLLOW UP, ACTION STEPS

The Sustainability Task Force discussed the development of a program that could allow businesses the option to highlight sustainable practices that they are engaging in.

6. TOP FIVE REVIEW – AWARENESS BUILDING, CONSTRUCTION/DEMOLITION WASTE, COMPOSTING, TRANSPORTATION, INCENTIVES FOR BUSINESS

The Sustainability Task Force continued the discussion on the development of Task Force project goals and objectives. As part of awareness building, the Task Force discussed strategies like informational kiosks, website updates, and proper dissemination of materials. An update was provided to the Task Force on the recycling of construction/demolition waste recycling, and food scrap composting. The Task Force discussed these two issues, requesting further research on construction/demolition waste recycling enforcement through the Cook County and the relationship to the building permitting process in Glencoe. Building awareness throughout the community regarding the best practices for food scrap composting was discussed.

7. REVIEW OF POTENTIAL VILLAGE BUDGET REQUEST ITEMS

The Sustainability Task Force discussed the budget process that the Village Board engages in for the upcoming fiscal year. Discussion centered upon developing a project list and story that support the budget request item. The Task Force focused on performance indicators for projects moving forward, and making efforts dovetail and enhance current Village Programs. Funding options for upcoming projects will be needed but optimal funding will take time.

8. OTHER BUSINESS

Management Analyst Hall provided an update to the Task Force regarding the Mark Fenton Walk Audit sponsored by the Illinois Bone and Joint Institute. Discussion focused on building awareness of the walk audit program. The Task Force also discussed the Great Lakes Alliance Ravine workshop, and the target date of March 2017 for that program.

9. PUBLIC COMMENT TIME

There were no comment from the public.

10. SUMMARIZE AND OUTLINE NEXT STEPS

A discussion occurred on tasks needed to be completed for the upcoming meeting. General consensus from the Task Force was that task force members would provide an update on their project areas for the next meeting. An emphasis was placed on developing robust project recommendations for funding, as the Village's budget process is beginning.

11. ADJOURNMENT

There being no further business to come before the Sustainability Task Force, upon motion made, seconded and unanimously adopted by those present, the Meeting was adjourned at 8:50 p.m.